

## DotAsia Board Community Project Meeting Minutes

<b>Date(s) &amp; Time:</b>	29 July, 2019 (Monday) 15:00 – 16:00 HKT
<b>Location:</b>	DotAsia Zoom Meeting Room: <a href="https://zoom.us/j/794506225">https://zoom.us/j/794506225</a>
<b>Attendees:</b>	Edmon CHUNG Maureen HIYARD Satish BABU Tommy MATSUMOTO Jenna FUNG (DotAsia Team)  Apologies: Lianna GALSTYAN

No.	Action Items:	Owner	Remarks
BCC19.07.A01	Take stock of Community Projects by creating and maintaining a list of projects	Community Project Committee	

### Discussions:

1. Roll Call
  - 1.1. Mr. Satish BABU to be Chair of board Community Project Committee meeting until elections process is developed by the Board Governance Committee.
  - 1.2. Roll call. Those present for all or part of the meeting are included in the Attendee section.
2. Examine Governance Implications
  - 2.1. Prioritization of projects
  - 2.2. Need and utility
  - 2.3. Performance of projects
  - 2.4. Costs and Cost recovery
  - 2.5. Ensuring the DotAsia branding are visible in all projects
3. How the process works
  - 3.1. Role of the committee in these projects.
    - 3.1.1. Whether expect everything to pass through the committee.
    - 3.1.2. Set up guidelines to review the project from time to time or project to project

- 3.1.3. In charge of developing a relationship with our Advisory Council which is where a lot of our branding promotion and activity should be occurring as well
4. Clarification which projects are included in the community projects
  - 4.1.1. Community projects which advances DotAsia objects in terms of supporting Asia Pacific internet related community
  - 4.1.2. Market development projects which directly associate with promoting .Asia registrations are not currently included as Community Projects.
  - 4.1.3. An example of the 078Kobe Conference was discussed. The youth Internet Governance Boost-Camp was included as community project (though it is no longer included on the list since it is complete). The sponsorship and booth was considered market development component at 078Kobe.
  - 4.1.4. APNG Camp and reunion at APNIC Chiang Mai was discussed. Tommy-san updated on the coordination of the reunion event with AP\* Retreat.
5. Points to be considered
  - 5.1. What will be the whole purpose of the sub-committee to ensure?
  - 5.2. Due to prioritization and each year has a specific budget (for the projects), there might be differences each year.
  - 5.3. How do we ensure the funding is there for the projects?
  - 5.4. How are we maintaining all these projects?
6. Create a wish list or budgeting plan to decide whether that project should be included regularly every year.
7. In terms of budget, Edmon clarified the following projects
  - 7.1. NetMission (and APIGA) covers the youth-related internet governance
  - 7.2. APrIGF (and YIGF, APASA, IGFSAs, etc.) is the core of all DotAsia work on IGF
  - 7.3. UASG and IGFSAs are paid projects that also contribute to DotAsia branding
  - 7.4. Ajitora project at this time is largely merged with and oriented towards market development and social media. As is the case with Go.Asia and Give.Asia
8. DotAsia branding should be further enhanced in community projects
  - 8.1. Apart from NetMission and APrIGF, opportunities for branding and market development in community projects should be further considered.
  - 8.2. Collaboration work with partners, including resellers or registrars, could be further explored.
  - 8.3. How these projects contribute back to DotAsia could be better understood.
9. DotAsia Project Summary Details
  - 9.1. Edmon showed the DotAsia Project Summary Form and Summary List to explain how DotAsia considers the prioritization and categorization of the projects.
  - 9.2. Satish asked if there could be any dashboard for the governance of these projects which allows members in the group to review the project updates from time to time.