

## DotAsia Board Community Projects Committee (BCC) Meeting Minutes

<b>Date(s) &amp; Time:</b>	October 28, 2020 (Wednesday) 15:30 – 16:30 HKT
<b>Location:</b>	DotAsia Zoom Meeting Room: <a href="http://aji.asia/zoomboardcommunity">http://aji.asia/zoomboardcommunity</a>
<b>Attendees:</b>	<p>Nicole CHAN Edmon CHUNG Lianna GALSTYAN Maureen HILYARD (Guest Board Member) Tommy MATSUMOTO Freda CHEUNG (DotAsia Team)</p> <p>Apologies: Satish BABU</p> <p>Absent: Billy CHEON</p>

No.	Action Items:	Owner	Remarks
C2019.08.A01	Set review frequency of projects.	BCC	Parked until SIA (Social Impact Assessment) framework (C2020.01.A02) is complete.
C2019.08.A03	Combine and summarize the Word and Excel file of Community Projects and identify a previous activity conducted that encourages DotAsia branding (Dashboard).	Edmon CHUNG	Parked until SIA framework is complete.
C2020.01.A02	Identify resource input, set measurement matrix and start collecting data for community projects. Further details will be provided for discussion in the next BCC meeting.	DotAsia Team	In progress. SIA Discussion included in Item 3.
C2020.08.A01	Circulate Draft Board Election Procedure to AC.	Edmon CHUNG	Completed.
C2020.09.A01	Prepare Post-APrIGF Report on the virtual meeting.	DotAsia Team	To be developed. Refer to Discussion Item 7.
C2020.10.A01	Redraft the SCP Evaluation Process and the application form and circulate to BCC for consideration by end of November.	Edmon CHUNG	To be circulated to BCC.
C2020.10.A02	Include the updates of the Project Munakata in the Dec 2020 issue of This.is.Asia newsletter.	DotAsia Team	To be completed in Dec.

## Discussions:

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### 1. Roll Call

- 1.1. Ms. Lianna GALSTYAN led the meeting as Chair of BCC.
- 1.2. Roll call. Those present for all or part of the meeting are included in the Attendees section.

### 2. Review of Agenda

- 2.1. Based on the communications between Leonid to Maureen, it was proposed and agreed to postpone the discussion on the Draft MoU with APTLD.

### 3. Approval of Last Board Community Projects Committee Meeting Minutes (Sep 14, 2020)

- 3.1. BCC meeting minutes 2020.09.14 and action items were discussed.
- 3.2. BCC meeting minutes 2020.09.14 approved unanimously.

### 4. Sponsor Community Project (SCP) Evaluation Process

- 4.1. It was explained that proposals from .TH for THNG Camp and .PH for Center for Positive Future Programme were received. With precedent process, DotAsia team will work with the applicant to go through the application form and the requirements for a formal submission to DotAsia. The final proposal will be evaluated by AC for non-objection and confirmed by DotAsia Board.
- 4.2. It was suggested and agreed to review and update the SCP application and evaluation process, as well as the allocation of funds to align with DotAsia Core Values & Core Competence Framework.
  - 4.2.1. It was suggested to consider if it is needed to involve the BFC in the evaluation process and how they might be involved.
  - 4.2.2. It was also suggested to consider if partial funds could be allocated if the application does not fully fit within DotAsia Core Values & Core Competence Framework.
- 4.3. Historically, utilization rate of SCP funds was low, question was raised in whether it is important to be more proactive in reaching out to Sponsor Members. It was suggested to consider if it is needed to completely revamp the programme.
- 4.4. It was explained that Sponsor Member must identify another organization to be the recipient of funds but not the Sponsor Member itself.
- 4.5. It was clarified that the concept of the SCP funds was developed before DotAsia was operational and intended to ensure that DotAsia contributes part of its income to the development of the Asia Pacific Internet community. Since the operation of DotAsia, our contribution to the community is well evidenced. The characterization of the SCP as a kind of a membership benefit programme is not correct. It was suggested to clearly state the background of the SCP in the process.
- 4.6. A question was raised on how SCP projects relate to the .Asia registry. It was

highlighted that SCP proposals are required to identify a .Asia domain to be used for the project.

- 4.7. It is planned to redraft the process and the application form, and circulate to BCC for consideration by end of November. The endorsed process will be tabled to the Board for approval. (C2020.10.A01)
- 4.8. Approval of funds for both submitted proposals will be on hold until the new process and application form are in place. In between the updating process, DotAsia team will continue work closely with both applicants to reformat their applications to fit into the updated process.

## **5. Update on Social Impact Assessment (SIA) Framework**

- 5.1. Updates on SIA framework was presented and briefed to BCC.
- 5.2. It is planned to present the preliminary report of NetMission and APriGF to BCC in Nov 2020.
- 5.3. Since there is no data to be compared against for the first year, it was decided to present the report in raw data for 2020 and create comparative index from 2021.

## **6. Munakata World Heritage collaboration project**

- 6.1. It was explained that Project Munakata was started in 2018 with Fukuoka Prefecture Munakata World Heritage site. DotAsia's involvement included identifying a .Asia registrant (KiteboardTour.Asia) to be a partner for the project along with including Ajitora in promotion of sustainability in Asia.
- 6.2. It was reported that the published official videos credited DotAsia.
- 6.3. Question was raised on out of pocket expenses applied to the project. It was explained that DotAsia was participated in planning activities and PR events.
- 6.4. It was suggested to include the updates of the Project Munakata in the next issue of newsletter. (C2020.10.A02)
- 6.5. It was proposed to continue to develop the relationship with Project Munakata and to put in a project form if an actual project is looking to materialize.

## **7. Update on other community activities**

- 7.1. APriGF 2020 was completed on Sep 27 – 30. It is planned to present the APriGF 2020 report after the Global IGF.
- 7.2. It was suggested to report DotAsia's participation in the Global IGF as well.

## **8. This.is.Asia Newsletter Oct 2020**

- 8.1. Preview of Oct 2020 issue of This.is.Asia was presented and briefed to BCC.
- 8.2. It is planned to publish the newsletter to all members after Oct Board Meeting.