

DotAsia Board Community Projects Committee (BCC) Meeting Minutes

Date(s) & Time:	January 13, 2021 (Wednesday) 15:31 – 15:48 HKT
Location:	DotAsia Zoom Meeting Room: http://aji.asia/zoomboardcommunity
Attendees:	Nicole CHAN Edmon CHUNG Maureen HILYARD (Guest Board Member) Tommy MATSUMOTO Freda CHEUNG (DotAsia Team) June LAU (DotAsia Team) Apologies: Satish BABU Absent: Billy CHEON

No.	Action Items:	Owner	Remarks
C2020.09.A01	Prepare Post-APriGF Report on the virtual meeting.	DotAsia Team	Completed.
C2020.10.A02	Include the updates of the Project Munakata in the Dec 2020 issue of This.is.Asia newsletter.	DotAsia Team	Completed.
C2020.12.A01	Send revised SCP Evaluation Process to BCC for further comment.	Edmon CHUNG	Completed. Refer to Discussion Item 3.
C2020.12.A02	Invite volunteer AC member to join the Election Committee.	Edmon CHUNG	Completed.
C2021.01.A01	Table draft of DotAsia Sponsor Community Projects (SCP) Process (BCC-002) to the Board for adoption.	Edmon CHUNG	Completed.

Discussions:

1. **Roll Call**
 - 1.1. Ms. Maureen HILYARD led the meeting as Board Chair.
 - 1.2. Roll call. Those present for all or part of the meeting are included in the Attendees section.
2. **Approval of Last Board Community Projects Committee Meeting Minutes (Dec 9, 2020)**

- 2.1. BCC meeting minutes 2020.12.09 and action items were discussed.
- 2.2. BCC meeting minutes 2020.12.09 approved unanimously.

3. Sponsor Community Project (SCP) Evaluation Process Update

- 3.1. Draft 0.2 of DotAsia Sponsor Community Projects (SCP) Process (BCC-002) was presented and briefed to BCC for consideration.
- 3.2. It was highlighted that titles and numbering of the descriptions has been included as per discussed and DotAsia Core Values & Core Competence Framework and level of funding are incorporated in draft 0.2.
- 3.3. There was discussion on who is responsible to perform the scoring of application against the Composite Strategic Priority Level.
 - 3.3.1. It was proposed to have DotAsia team propose the score and review by BCC, or have BCC to score the application. It was further discussed and agreed that scoring and partial funding should be removed.
 - 3.3.2. It was discussed and agreed to have DotAsia team to work closely with member to update the proposal until it meets the funding criteria, proposals that fulfill the criteria will be fully funded. BCC will be responsible for reviewing the reasons and justifications that the criteria are fulfilled.
- 3.4. BCC agreed to endorsed the draft of BCC-002 with the changes discussed and table to the Board for adoption. (C2021.01.A01)
- 3.5. There was discussion on fast-tracking current applications from .TH and .PH.
 - 3.5.1. It was reported that DotAsia team has been helping .TH and .PH to convert the original application into the new form.
 - 3.5.2. It was suggested to circulate the updated proposals to BCC for consideration before Feb BCC meeting and circulate to AC for feedback before Feb AC meeting. The final proposal will be tabled for consideration for adoption in Feb 27 Board meeting.
 - 3.5.3. It was discussed and agreed to fast track the current applications since both applications have been tabled to the Board and AC previously and were received before the review of the SCP process.

4. AC & Membership Engagement Updates

- 4.1. Discussions deferred to next BCC meeting.

5. Social Impact Assessment (SIA) Framework Next Steps

- 5.1. Discussions deferred to next BCC meeting.