DotAsia

DotAsia Board Community Projects Committee (BCC) Meeting Minutes

Date(s) & Time:	November 16, 2021 (Tuesday) 12:46 – 13:53 HKT
Location:	DotAsia Zoom Meeting Room: http://aji.asia/zoomboardcommunity
Attendees:	Kashif ADEEL Nicole CHAN Edmon CHUNG Maureen HILYARD Ellen STRICKLAND Freda CHEUNG (DotAsia Team) Jenna FUNG (DotAsia Team) June LAU (DotAsia Team) Christine Or (DotAsia Team) Apologies: Santanu ACHARYA Absents: Andi BUDIMANSYAH Billy CHEON Joel DISINI

No.	Action Items:	Owner	Remarks
C2021.06.A03	Set up DotAsia email address for Board members.	DotAsia Team	Completed.
C2021.09.A01	Draft policy document and online application form of Mission Critical Community Domain Name Protection Policy for further discussion at Nov BCC meeting.	Edmon CHUNG	In progress. Refer to Discussion Item 7.
C2021.11.A01	Report the receipt of SCP report from KISA to the Board at Nov Board meeting.	BCC Chair	Completed.
C2021.11.A02	Post the SCP report from KISA on DotAsia website.	DotAsia Team	In progress.

Discussions:

1.   Roll Call

1.1.   Ms. Ellen STRICKLAND led the meeting as BCC Chair.

1.2.   Roll call. Those present for all or part of the meeting are included in the Attendees section.

2.   Approval of Last Board Community Projects Committee Meeting Minutes (Oct 11, 2021)

2.1.   Draft 1 of BCC meeting minutes 2021.10.11 and action items were presented.

2.2.   BCC meeting minutes 2021.10.11 approved unanimously.

3.   Preparations for Joint Board & AC Meeting (Nov 25)

3.1.   Proposed overall agenda of the joint meeting was presented and briefed to BCC for reference.

   3.1.1.   Proposed agenda includes Board Activities Updates from Committee Chairs, Community Work Updates from DotAsia team, and Upcoming Governance Documents and Policy Development.

   3.1.2.   Regarding the updates on the amendments to the DotAsia Articles of Association, it is planned to focus on sections that need to be changed based on the received legal advice, and the specialist legal advice on the banking situation.

   3.1.3.   It is also planned to explain the new requirements of Articles of Association after the updates of Hong Kong Company's Ordinance a few years ago, where the existing Memorandum section is no longer applicable.

3.2.   Draft slides of BCC activities update were presented and briefed to BCC for consideration.

   3.2.1.   Presentation of BCC's work in 2021 including Sponsor Community Project (SCP) Development, Social Impact Assessment (SIA) Reporting, and Member Engagement.

   3.2.2.   It is planned to present a mock webpage of SCP report for reference as well.

4.   SCP Report from KISA

4.1.   SCP report from KISA was presented and briefed to BCC for reference. It was reported that KISA provided a brief financial allocation of the funded amount for record as well.

4.2.   There was discussion on whether it is necessary to formally endorse the received SCP report and table to the full Board.

   4.2.1.   It was suggested and agreed to have the BCC Chair report to the Board that a SCP report was received, which was considered satisfactory and accepted by the BCC.

   4.2.2.   It was commented that if the report needs to be endorsed and accepted by the Board it may place an unnecessary level of pressure on the recipient. Therefore, it is agreed that such formal adoption of the Board should not be required.

   4.2.3.   It was also commented that since the recipient has worked with the DotAsia team to ensure that a satisfactory level of reporting was produced, there is no need to formally endorse the SCP report.

4.3.   There was discussion on the appropriate wordings to record the receipt of the SCP report. It was discussed and agreed to minute as the BCC received the SCP report would be sufficient.

4.4.   BCC received the SCP report from KISA. Receipt of SCP report will be reported to the Board at Nov Board meeting, and the SCP report will be posted on DotAsia website accordingly. (C2021.11.A01) (C2021.11.A02)

5.   Update on Social Impact Assessment (SIA) Reports 2021

5.1.   The framework of the SIA report was briefed to BCC for reference.

5.2.   Highlights of NetMission SIA report 2021 was presented and briefed to BCC.

5.2.1.   It was highlighted that since the academy was held virtually, NetMission tried to serve more participants from different regions in 2021.

5.2.2.   It was highlighted that apart from mandatory training sessions, NetMission also had few collaborative virtual events (with .JP, .TW, etc.) in 2021.

5.3.   Highlights of APrIGF SIA report 2021 was presented and briefed to BCC.

5.3.1.   It was highlighted that since the event has become mostly virtual, the MSG has started to focus on social media promotion and engagement, therefore this has been reorganized as a separate output in the APrIGF SIA report for 2021.

5.3.2.   It was reported that the frequency of MSG and APrIGF committee meetings has almost doubled over the year, showing the dedication of committee members in contributing their work.

5.3.3.   It was reported that APrIGF 2022 is like to be virtual, and no proposals have been received at the moment, possibly due to the uncertainty with pandemic lockdown situations and travel restrictions.

5.3.4.   It was highlighted that a separate evaluation is under development to assess the overall impact & goals on DotAsia's participation directly and indirectly in the global Internal Governance forums. Data will begin to be collected in the coming year with a report for 2022.

6.   Mission Critical Community Domain Name Protection Policy

6.1.   It is planned to have the draft policy prepared for discussion after the Global IGF 2021 in Dec 2021. (C2021.09.A01)