DOT.ASIA

DotAsia Board Community Projects Committee (BCC) Meeting Minutes

Date(s) & Time:	September 14, 2020 (Monday) 14:00 – 14:54 HKT
Location:	DotAsia Zoom Meeting Room: http://aji.asia/zoomboardcommunity
Attendees:	Satish BABU Nicole CHAN Edmon CHUNG Lianna GALSTYAN * Maureen HILYARD (Guest Board Member) Freda CHEUNG (DotAsia Team) Apologies: Billy CHEON Tommy MATSUMOTO *Joined meeting during Discussion Item 2.1.

No.	Action Items:	Owner	Remarks
C2019.08.A01	Set review frequency of projects.	BCC	Parked until SIA (Social Impact Assessment) framework (C2020.01.A02) is complete.
C2019.08.A03	Combine and summarize the Word and Excel file of Community Projects and identify a previous activity conducted that encourages DotAsia branding (Dashboard).	Edmon CHUNG	Parked until SIA framework is complete.
C2020.01.A02	Identify resource input, set measurement matrix and start collecting data for community projects. Further details will be provided for discussion in the next BCC meeting.	DotAsia Team	In progress. SIA Discussion included in Item 3.
C2020.08.A01	Circulate Draft Board Election Procedure to AC.	Edmon CHUNG	To be circulated after Board consideration in Sep 2020.
C2020.09.A01	Prepare Post-APrIGF Report on the virtual meeting.	DotAsia Team	To be developed after APrIGF 2020.

Discussions:

1. **Roll Call**

   1.1.   Mr. Satish BABU led the meeting as Chair of BCC.

1.2.   Roll call. Those present for all or part of the meeting are included in the Attendees section.

2.   Approval of Last Board Community Projects Committee Meeting Minutes (Aug 25, 2020)

2.1.   BCC meeting minutes 2020.08.25 and action items were discussed.

2.2.   BCC meeting minutes 2020.08.25 approved unanimously.

3.   AC Engagement meeting follow-up

3.1.   Draft AC-TOR was discussed.

3.1.1.   It was explained that at the last AC meeting on Aug 28, the draft AC-TOR included 4 items.

3.1.2.   Feedback was received from the AC indicating that the draft scope seemed too broad for the AC. It was suggested that the first 2 points be retained, and the last 2 points taken to form a subcommittee of the AC focused on community collaborations.

3.1.3.   It was discussed and agreed not to overburden the whole AC at this moment and that a subcommittee of AC seems appropriate in due course.

3.2.   AC Re-Orientation Presentation

3.2.1.   Draft presentation material was presented and briefed to BCC.

3.2.2.   Question was raised on the level of detail to be included regarding legal challenges that DotAsia is facing. It was suggested to include basic information of DotAsia only to help AC to catch up. It was also agreed to keep the legal details as confidential. If any discussion is needed, the discussion on legal updates should be deferred to an official AC meeting.

3.2.3.   Concern was raised on AC's interest to understand what is happening at DotAsia. Since AC members may be confused with different information about the litigation, it was suggested to be prepared for questions they may raise.

3.2.4.   It was discussed that even though AC members are not lawyers, and no legal advice is expected from AC, the AC could potentially provide advice as community experts, especially in response to how and what material to provide to the community to alleviate concerns and guard against misinformation.

4.   Update on Social Impact Assessment (SIA) framework

4.1.   Updated SIA was presented and briefed to BCC, DotAsia is working on the data to be presented. Collected data are planned to be presented in indices and graphs in preliminary report.

4.2.   Question was raised on how the indices should be read. It was explained that it would be difficult to compare to previous years as the dimensions are newly set, however, it should be more clear after few years of the adoption of the SIA.

5. **Update on other community activities**

5.1. APrIGF will be held on Sep 27 – 30. DotAsia team will support different roles in the APrIGF virtual meeting.

5.2. It was commented that this virtual meeting without local host is an opportunity for DotAsia to enhance its visibility and showcase its contribution to the community.

5.3. It was suggested to produce and share a report about the experience and practice of hosting virtual meeting, which could be useful for DotAsia and the community for future events. Post-APrIGF Report on the virtual meeting will be compiled. (C2020.09.A01)

6. **AC Re-Orientation Session**

6.1. AC Re-Orientation Session is scheduled on Sep 16, 2020 at UTC 03:00 (HKT 11:00), while most of the contents are covered in the Onboarding presentations in April & May, all Board members are welcome to join.