DoT.ASIA

DotAsia Board Community Projects Committee (BCC) Meeting Minutes

Date(s) & Time:	December 9, 2020 (Wednesday) 15:30 – 16:30 HKT
Location:	DotAsia Zoom Meeting Room: http://aji.asia/zoomboardcommunity
Attendees:	Satish BABU Nicole CHAN Edmon CHUNG Maureen HILYARD (Guest Board Member) Tommy MATSUMOTO Freda CHEUNG (DotAsia Team) June LAU (DotAsia Team) Absent: Billy CHEON

No.	Action Items:	Owner	Remarks
C2019.08.A01	Set review frequency of projects.	BCC	To be incorporated into SIA discussions.
C2019.08.A03	Combine and summarize the Word and Excel file of Community Projects and identify a previous activity conducted that encourages DotAsia branding (Dashboard).	Edmon CHUNG	To be incorporated into SIA discussions.
C2020.01.A02	Identify resource input, set measurement matrix and start collecting data for community projects. Further details will be provided for discussion in the next BCC meeting.	DotAsia Team	To be incorporated into SIA discussions. Discussion included in Item 6.
C2020.09.A01	Prepare Post-APrIGF Report on the virtual meeting.	DotAsia Team	In progress.
C2020.10.A01	Redraft the SCP Evaluation Process and the application form and circulate to BCC for consideration by end of November.	Edmon CHUNG	Completed. Discussion included in Item 4.
C2020.10.A02	Include the updates of the Project Munakata in the Dec 2020 issue of This.is.Asia newsletter.	DotAsia Team	To be completed in Dec.
C2020.12.A01	Send revised SCP Evaluation Process to BCC for further comment.	Edmon CHUNG	
C2020.12.A02	Invite volunteer AC member to join the Election Committee.	Edmon CHUNG	

Discussions:

1.   Roll Call

    1.1.   Ms. Maureen HILYARD led the meeting as Board Chair.

    1.2.   Roll call. Those present for all or part of the meeting are included in the Attendees section.

2.   Approval of Last Board Community Projects Committee Meeting Minutes (Oct 28, 2020)

    2.1.   BCC meeting minutes 2020.10.28 and action items were discussed.

    2.2.   BCC meeting minutes 2020.10.28 approved unanimously.

3.   Updates on Last Board Community Projects Committee Meeting (Nov 19, 2020)

    3.1.   The BCC meeting on Nov 19, 2020 was held as an informal meeting.

    3.2.   2020.11.19 Informal Meeting Notes was presented and briefed to BCC for reference.

4.   Sponsor Community Project (SCP) Evaluation Process

    4.1.   Draft 0.1 of SCP Evaluation Process (BGC-002) was presented and briefed to BCC for consideration.

    4.2.   It was highlighted that DotAsia Core Values & Core Competence Framework (BGC-001) and DotAsia Vision & Mission considerations were incorporated in the BGC-002.

    4.3.   It was suggested and agreed to add titles and numbering to paragraphs for easy reference.

    4.4.   There was discussion on partial funding to allocate funds based on the evaluation of the project.

        4.4.1.   The approach of partial funding and composite strategic priority level matrix was briefed to BCC for discussion.

        4.4.2.   It was commented that the framework and criteria should be open, transparent and easily understandable by all applicants.

    4.5.   Revised version will be sent to BCC for further comment. (C2020.12.A01)

    4.6.   It was reported that the DotAsia team is helping .TH and .PH to transition their applications into the new requirements. The amended applications were sent back to .TH and .PH with explanation on the new evaluation approach.

    4.7.   There was discussion on who is responsible for determining the composite strategic priority level of applications.

    4.8.   Question was raised on background check on the recipient of the SCP fund.

        4.8.1.   It was explained that the basic information of recipient is required for the proposal. Also, since the SCP proposals must be sponsored by a DotAsia Sponsor Member, it is expected that they have a relationship and know about the organization.

4.8.2.   It was discussed and suggested to add fields to provide a brief description and website link of the recipient.

5.   AC Engagement

5.1.   Board Elections Procedures 2021 (Election Committee)

5.1.1.   There was discussion on the selection process of committee member.

5.1.2.   DotAsia Board discussed and agreed in previous Board Meeting to have AC to choose one person to join the Election Committee. However, AC responded that there is no decision making process in AC. There was suggestion for DotAsia Board to identify someone to join the Election Committee, then seek AC endorsement or no objection to the proposal.

5.1.3.   It was discussed that the Election Committee will be composed of three individuals, an independent Election Chair from the general Internet community, along with one from the Sponsor Members community to be recommended by the Board, and another from the Co-Sponsor Members community to be recommended by the Advisory Council, who have no direct conflict of interest in the elections.

5.1.4.   It was suggested, discussed and agreed to invite AC members to volunteer themselves (self-nomination) or nominate others to join the Election Committee as the Co-Sponsor community representative, who would be appointed by the Board. (C2020.12.A02)

5.1.5.   Further discussion to be continued at BGC meeting.

5.2.   AC Community Collaboration Committee

5.2.1.   It was suggested to identify interested AC members to join the AC Community Collaboration Committee.

5.2.2.   It was suggested and agreed to start running the Community Collaboration Committee after the Board Election procedures are completed.

6.   Update on Social Impact Assessment (SIA) Framework

6.1.   Discussions deferred to next BCC meeting.

7.   Community Projects updates

7.1.   DotAsia provided support for the virtual APSIG 2020 in Nov 26 – 28, 2020.

7.2.   IGFSA has inquired DotAsia to consider developing a training and information guide based on the virtual conference experience of APrIGF and APSIG.

7.3.   DotAsia is promoting a fund raising program for Norbert Klein, an Internet pioneer in Cambodia, who has been affected by COVID-19. It was highlighted that the project is setup on the give.asia platform and that the pepper farm has been utilizing the .asia domain http://mykampotpepper.asia/.

7.4.   It was discussed and agreed to reflect the allocation of funds to community projects in the budget with additional explanations.