

## DotAsia Board Community Projects Committee (BCC) Meeting Minutes

<b>Date(s) &amp; Time:</b>	August 03, 2022 (Wednesday) 14:02 – 15:13 HKT
<b>Location:</b>	DotAsia Zoom Meeting Room: <a href="http://aji.asia/zoomboardcommunity">http://aji.asia/zoomboardcommunity</a>
<b>Attendees:</b>	<p>Edmon CHUNG Ellen STRICKLAND (Chair) Leonid TODOROV Murad IBRAGIMOV* Phyo Thiri LWIN (DotAsia Team)</p> <p>Apologies: Kashif ADEEL</p> <p>Absent: Andi BUDIMANSYAH Joel DISINI Santanu ACHARYA</p> <p>*Left the meeting during the item 6.1.3</p>

No.	Action Items:	Owner	Remarks
C2022.04.A01	Draft an action plan regarding the correspondence of reserved names to GAC representatives for further discussion.	Edmon CHUNG	In progress
C2022.05.A03	Organize a special meeting of interested Board Members with the DotAsia team on government engagement.	BoardSec	To be held at September face to face meeting
C2022.06.A01	Update infographics and draft mock-up for the SCP program video	Edmon CHUNG	Infographics implemented.
C2022.07.A01	Draft Known Aligned Community Events (KACEs) list for consideration.	Edmon CHUNG	
C2022.07.A02	Update Board Community Engagement Support (BFC-003) policy draft on primary purpose of supported travel.	Edmon CHUNG	
C2022.07.A03	Invite Jen and Jenna to join BCC meeting in Aug.	BoardSec	

### Discussions:

#### 1. Roll Call

- 1.1. Ms. Ellen STRICKLAND chaired the meeting as BCC Chair.
- 1.2. Roll call. Those present for all or part of the meeting are included in the Attendees section.
2. **Approval of Last Board Community Projects Committee Meeting Minutes (June 21, 2022)**
  - 2.1. Draft 1 of BCC meeting minutes 2022.06.21 and action items were presented.
  - 2.2. BCC meeting minutes 2022.06.21 approved with no objections.
3. **SCP Updates**
  - 3.1. It was reported that a revised version of the infographic explaining the SCP program has been updated to the website: <https://www.dot.asia/sponsor-community-project-funds/> and that planning for an explanatory video will commence later.
  - 3.2. SCP Sponsor Members Outreach
    - 3.2.1. Following the plan set out in the last BCC meeting, a presentation is planned as part of the partner organizations' updates session at the APTLD meeting in Oman.
    - 3.2.2. It is further planned that a special webinar will be organized for DotAsia Sponsor Members in Jan 2023 after the sending of the annual SCP report.
  - 3.3. A question was raised on whether any Member engagement activities are planned for the ICANN meeting in KL. It was explained that in the past sometimes dinner among the DotAsia Members have been arranged, however due to the current limitations, nothing is planned for the upcoming ICANN meeting in KL except that meetings with members are planned to be arranged.
  - 3.4. Suggestion was raised to have promotional materials for highlighting the SCP program when the team meets with DotAsia Members at conferences such as at ICANN and APTLD.
  - 3.5. Another suggestion was raised on reaching out to those Members who may not attend these events. It was clarified that the planned webinar for Jan 2023 would invite all DotAsia Sponsor Members.
  - 3.6. SCP report from Center for Positive Future (.PH)
    - 3.6.1. SCP Report was received from the grant recipient and circulated to the BCC.
    - 3.6.2. It was noted that the report including the financial report portion is in good order and that the domain [www.eskwela.asia](http://www.eskwela.asia) is used for the project.
    - 3.6.3. A comment was raised that it provides a good opportunity for DotAsia to feature the SCP program it was also suggested to obtain a testimonial from the grant recipient for publishing on the DotAsia website and/or social media channels.

- 3.6.4. A question was raised on whether a sustainability plan is included for this project beyond the SCP funding. It was explained that the project appears to be funded also by DotPH, however, it appears that because the project's main purpose is to provide devices to underprivileged students and enhance access for teachers, is unclear how such provision of hardware and services could develop a sustainability model beyond seeking further funding from other funders.
- 3.6.5. It was suggested that the success of this project should be presented. It was noted that the project will be included as part of the presentation planned for the APTLD meeting.
- 3.6.6. It was noted that the grant recipient had indicated that a final version of the report may be submitted via DotPH. DotAsia will clarify with the grant recipient regarding the status and will post the report on the DotAsia website once confirmation is obtained.

#### **4. Board Community Engagement Support Policy**

- 4.1. The latest version of the Board Community Engagement Support Policy (BFC-003) developed by the BFC along with a Board Paper on the matter was circulated and presented to the BCC.
  - 4.1.1. It was highlighted that the policy describes a framework for providing travel support to DotAsia Board Directors for attending relevant conferences and events to enhance the community engagement and in furthering DotAsia's vision and mission as ambassadors of DotAsia.
  - 4.1.2. It was also highlighted that particular eligibility requirements are included, requiring demonstrated active participation by Board Directors in Board and Board Committee work. After the event, a brief report providing summary of the event as well as relevant knowledge sharing for other Board Directors is also required.
  - 4.1.3. It was further noted that the BCC chair is tasked to review support requests and decide if it should be further considered by the BCC or Board, and that a Known Aligned Community Events (KACEs) list be maintained by the BCC.
- 4.2. A clarification question was raised on whether it is correct that in cases of support requests for travel to KACEs that no approval process is required except it will be notified to the BCC, and that for requests outside of the KACEs list it may come to the BCC for consideration. It was confirmed that the understanding is correct and was designed to limit administrative processes and that therefore maintaining the KACEs list is an important governance level consideration for the BCC.
- 4.3. Questions were raised on the reimbursement processes. It was explained that expense report forms are provided and that Rebecca will work with Board Directors individually on the matter.
- 4.4. There were suggestions to include more detail on reimbursement of different scenarios in the policy document, however, it was noted that it is an operational procedure and DotAsia had in the past been flexible to process reimbursement to different regions for various projects.
- 4.5. It was discussed and agreed that the DotAsia team will compile a first draft of the KACEs list for consideration by the BCC. (C2022.07.A01)

- 4.6. A concern was raised on Board Directors having other meetings during supported travel.
  - 4.6.1. It was suggested and agreed that the policy should make it clearer that while the primary purpose of supported travel should be to serve as DotAsia Ambassadors, given that Board Directors are from the community it should be understood that other meetings not directly related to DotAsia will happen.
  - 4.6.2. It was further highlighted that nevertheless, any activities engaged during supported travel should not be against or in competition of the interests of DotAsia.
  - 4.6.3. It was agreed that the current description of the matter in the policy document be updated as discussed. (C2022.07.A02)

## 5. Community Project Updates

- 5.1. Draft of a scorecard summarizing the statuses and progress of community projects was circulated and briefed to the BCC.
- 5.2. It was highlighted that 4 main areas of work are tracked under the umbrellas of: NetMission, APriGF, IG Engagements and Other Community works.
  - 5.2.1. It was explained that the scorecard includes a red/yellow/green color scheme to identify the status at the area level as well as at the sub-project level.
  - 5.2.2. The “yellow” items were highlighted and explained. For APriGF, it was noted that preparations are underway but given that the dates for the event is approaching and certain venue logistics are still being coordinated and that the sponsorship expected from ISOC Foundation has been declined, the status is designated as yellow. For APIGA, it was noted that part of the NetMission team is having difficulty securing a visa to Korea. For DIPCC, it was explained that DotAsia serves as the secretariat for this group of “big tech” companies in China collaborating towards participation at ICANN and international Internet Governance discussions, and that due to change in personnel, DotAsia is working to identify appropriate administrative support with Mandarin speaking capabilities.
  - 5.2.3. It was reported that otherwise project works are progressing well. It was also highlighted that for the EcolInternet.Asia sub-project, the grant contract is renewed for another year with HBS, and that the .POST Sponsored gTLD is seeking DotAsia’s support for some of their work with ICANN and ICANN Accredited Registrars.
- 5.3. It was agreed that a quarterly reporting of the scorecard is good. It was also commented that more details can be provided in the scorecard where appropriate, and that part of the scorecard can also be included in the report to the full Board.
- 5.4. Following up with a suggestion for having more in depth discussion about particular activities so that Board Directors can provide more input and thoughts to support the work at DotAsia, further direction for the upcoming BCC meeting was considered.
  - 5.4.1. Building on the other IG engagements and DotAsia work at IGF, IGF DC and NRIs, it was suggested and agreed that for the next BCC meeting, a more in depth discussion around these work be scheduled.

- 5.4.2. It was noted that for the discussion Jen and Jenna from the team will be invited to join the next BCC meeting. (C2022.07.A03)

## **6. Government Representatives Outreach**

- 6.1. In preparation of the workshop in the upcoming F2F meeting in September, general matters plan for discussion at the workshop was proposed and presented.
  - 6.1.1. It was highlighted that as part of the EcolInternet.Asia project as well as review of the .Asia Governmental Reserved Names, there are plans to outreach to government representatives.
  - 6.1.2. It was proposed for discussion items including purpose and objectives of the outreach as well as the approach in engaging government representatives, especially beyond the contacts through the GAC and IG communities.
  - 6.1.3. A comment was raised on the importance of identifying sustainable and mutually meaningful activities in the development of relationships with relevant government representatives and departments.