

<b>DotAsia Board Community Projects Committee (BCC) Meeting Minutes</b>	
<b>Date(s) &amp; Time:</b>	September 05, 2023 (Tue) 12:00 PM – 1:00 PM (HKT)  October 05, 2023 (Thu) 10:00 AM – 11:00 AM (HKT)
<b>Location:</b>	DotAsia Zoom Meeting Room: <a href="http://aji.asia/zoomboardcommunity">http://aji.asia/zoomboardcommunity</a>
<b>Attendees:</b>	Jordan CARTER Edmon CHUNG Maureen HILYARD Akinori MAEMURA  Jennifer CHUNG (DotAsia Team) Jenna FUNG (DotAsia Team) Phyo Thiri LWIN (DotAsia Team)  Apologies: Nicole T.I. CHAN  Absent: Joel DISINI
<b>Attendees:</b>	Jordan CARTER Edmon CHUNG Maureen HILYARD Akinori MAEMURA  Jennifer CHUNG (DotAsia Team) Phyo Thiri LWIN (DotAsia Team)  Apologies: Nicole T.I. CHAN  Absent: Joel DISINI

<b>No.</b>	<b>Action Items:</b>	<b>Owner</b>	<b>Remarks</b>
C2023.06.A01	Presentation of Board Community Engagement Support policy (BFC-003)	BoardSec	Completed.
C2023.07.A01	Updated strategic plan for discussion at F2F Board meeting.	Edmon CHUNG	Completed.
C2023.08.A01	Share Strategic Plan working document on Google Doc.	Edmon CHUNG/ BoardSec	Completed.
C2023.08.A02	Develop simplified matrix explaining proposed amendments to DotAsia Articles.	Edmon CHUNG	Completed.
C2023.09.A01	Drafting a resolution for Strategic Plan	Edmon CHUNG	Completed.

No.	Action Items:	Owner	Remarks
C2023.10.A01	Giving the IGF Schedule Google Doc Access to BCC	Board Secretariat	Completed.

**Discussions:**

**1. Roll Call**

- 1.1. Ms. Maureen HILYARD chaired the meeting as BCC Chair.
- 1.2. Roll call. Those present for all or part of the meeting are included in the Attendees section.

**2. Approval of Last BCC Meeting Minutes (August 14, 2023)**

- 2.1. Draft 1 of BCC meeting minutes 2023.08.14 and action items were presented.
- 2.2. BCC meeting minutes 2023.08.14 approved.

**3. Strategic Plan Development**

- 3.1. It was noted that the three documents circulated for discussion has been updated based on discussion in the previous meeting and included: 1. DotAsia Position Paper; 2. DotAsia Strategic Discussion Sheet; and, 3. DotAsia works.
  - 3.1.1. It was noted that the Strategic Discussion Sheet will be updated into a matrix document highlighting the key aspects of DotAsia works and including measures of success as raised earlier.
  - 3.1.2. It was commented that there is importance in clarifying DotAsia's work on Namesphere and management support to ccTLDs.
  - 3.1.3. The primary focus of the upcoming face-to-face meeting is to finalize and garner full commitment from all participants on the Strategic Plan, recognizing its crucial importance in shaping the future direction of DotAsia.
  - 3.1.4. It was further explained that a staff team meeting is scheduled for internal review of the Strategic Plan to provide input from staff reflection and refine the plan for presentation at the face-to-face Board meeting. It was also noted that a finalized summary should be produced for circulation to both internal and external stakeholders.
- 3.2. A question was raised about the Mobile Subscription Registry System (MSRS) deployed in Timor Leste. It was reported that the DotAsia team supported the telecom authority in Timor Leste in the deployment of a mobile number subscription system built on EPP.
- 3.3. There was discussion about the utility of clear and concise talking points for DotAsia Team and Board on different Internet governance topics.

#### **4. Preparation for F2F meeting on Strategic Plan**

- 4.1. The draft agenda for the scheduled F2F meeting was discussed. It was highlighted that the aim is to complete the discussion on the Strategic Plan during the F2F meeting, and then finalize the plan in October and thereupon publish it in November.
- 4.2. It was suggested and agreed that the Strategic Plan should be presented to the Advisory Council for feedback and possibly presented for further input in conjunction with governance reform discussions.

#### **5. AOB**

- 5.1. Requests for travel support from Board Directors to the IGF 2024 in Kyoto was reported. It was noted that given that IGF is part of the Known Aligned Community Events (KACE) list, the support requests does not require further approval, but will be reported to the BCC and full Board.

#### **Discussions:**

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#### **6. Roll Call**

- 6.1. Ms. Maureen HILYARD chaired the meeting as BCC Chair on 2023.10.05.
- 6.2. Roll call. Those present for all or part of the meeting are included in the Attendees section.

#### **7. DotAsia Team Activities at IGF 2023**

- 7.1. The planned activities at the IGF 2023 in Kyoto was presented. The DotAsia Team's involvement as moderators, speakers and rapporteurs was highlighted, including at the main sessions, youth summit, support for the IGFSAs General Assembly and session for the launch of EII.
- 7.2. It was noted that there are plans to produce blog articles from the participation. This includes participation from the NetMission team, with the goal of developing substantive input and participation from youth to become opinion leaders.
- 7.3. There was a request to give access the DotAsia Team's schedule at IGF 2023 to BCC members. It was noted to provide the schedule to all DotAsia Board Directors attending IGF 2023. (C2023.10.A01)

#### **8. Board Related Activities at IGF 2023**

- 8.1. BCC Members shared their schedule for the upcoming IGF 2023 highlighting speaking sessions, MAG (Multistakeholder Advisory Group) meetings, and sessions relevant to DotAsia.
- 8.2. Board Members were invited to join the EII launch session planned for Day 0 at the IGF 2023.
- 8.3. Details of the DotAsia Member Engagement session scheduled at the IGF 2023 in Kyoto to present and discuss the proposed amendments to the DotAsia Articles of Association was presented.

**9. AOB**

It was noted that the circulated DotAsia Position Paper serves as a dynamic guide with identified talking points for the team's various sessions at the IGF and other events. DotAsia Board Members are encouraged to also reference the Position Paper and to provide feedback afterwards so that the contents of the document can be refined and enhanced.